



FACILITY RENTAL FEES

Thank you for considering us to host your next event. The recently opened Spence Softball Complex, currently home to four newly constructed baseball/softball fields, can accommodate your group, large or small, youth or adult. Our facility offers 300' fences, fenced dugouts, scoreboards, a centrally located concession and restroom facility and barrier free parking and walkway throughout the facility. After reviewing the items below, we look forward to adding your event to the upcoming season.

RENTAL OPTIONS	RATE	LENGTH
General Practice Reservations (Does not include field maint, scoreboards, lights)	\$25 per field	per 2 hour time limit
Single Game Reservations (Does not include field maint, scoreboards, lights)	\$25 per field	per 2 hour time limit
Tournament Reservations (Includes scoreboard use and initial field maint/set-up, Additional maint. required every 2-4 games: see additional maint.fees below)	\$250 per field	per daily use
Scoreboard Use (Included with tournament rental, may be rented for single game use)	\$25 per field	per daily use
Field Lighting Expense (Fee for any game(s) requiring the use of the lights)	\$25 per field	per daily use
Field Maintenance (Maint. fees will be applied each time performed. Required after every 2-4 games, depending on age/skill level. Includes: dragging infield, chalking lines, setting proper Base/Pitching distances)	\$25 each time	per requirements
Security Deposit (Deposit required to hold a date for tournament reservation. Not required for practice/single game reservations)	\$100 per field	per event
Liability Insurance (Events not directly sponsored by the City may require proof of liability insurance, holding City harmless)	TBD based on event	

Fee Adjustments

It is understood that on occasion, special consideration may be needed in determining fees for groups or individuals having circumstances uncommon to those in the fee structure. In these cases, the Director of the Complex will review all such requests and make any fee adjustments as deemed necessary.

For questions, further information or to reserve your event, please contact us at the following:

Phone: (269)659-8110 email: doylecenter@sturgismi.gov or visit us at www.spencesoftball.com



FACILITY RENTAL APPLICATION TOURNAMENTS

Please return this rental agreement along with the \$100 security deposit (per field)
to the Doyle Community Center,
310 N. Franks Ave. Sturgis, MI 49091 Attn: Michael Liston-Director

Name of Organization: _____

Billing Address: _____

Tournament Director: _____

Email: _____ Cell Phone: _____

Name of Tournament: _____

Date(s) Requested: _____

Total Anticipated # of Teams Attending: _____ Age Divisions: _____

Prices are based, per field on daily usage, unless noted otherwise:

	\$250	\$25 each	\$0	\$25	\$100 each
	Field Use	Field Maint.	Scoreboard Use	Lighting Use	Base Change Required
Check all that apply:					
<input type="checkbox"/> #1	Y N	Y N	Y N	Y N	Y N
<input type="checkbox"/> #2	Y N	Y N	Y N	Y N	Y N
<input type="checkbox"/> #3	Y N	Y N	Y N	Y N	Y N
<input type="checkbox"/> #4	Y N	Y N	Y N	Y N	Y N

ANY FIELD REQUESTED AND NOT USED WILL BE ASSESSED A \$100 ONE TIME FEE.

- Daily field rental includes initial base distance set-up and 1 field maintenance prep (drag & chalk)
- Additional field maint. fees will be assessed each time field maint. is performed throughout the day (typically after every 2-4 games) Additional field maint. will be determined upon submission of the tournament schedule.
- Any base distance change made after the initial daily set-up will be assessed a fee of \$100. Changing base distances before the next day of tournament will be done with no additional fees.
- At this time, portable pitching mounds are not available. Organizations are welcome to provide their own portable pitching mounds with prior approval.
- At this time, portable fencing is not available. Organizations are welcome to provide their own portable fencing with prior approval.
- Scoreboards are available for use and are included with the daily usage fee per field.
- Lighting is available for evening games and will require the \$25 daily usage fee per field as needed.

I certify that the information on the rental application is true and agree to abide by the rental policies pertaining to the use of the Spence Softball Complex. I also agree to the fees charged and shall be responsible for payment pertaining to the use of the facility in accordance with the rental policy.

Signature: _____

Date: _____